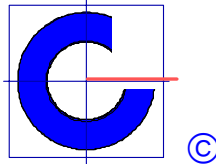


JAS-ANZ



## Joint Accreditation System of Australia and New Zealand

### ADVISORY NOTE No. 1-05

#### Clarification of Procedure 24 – Surveillance and Reassessment

##### Reference(s):

- A. JAS-ANZ Procedure 24 Issue 1 dated 5 April 2001
- B. Guide to the Registered Automotive Workshop Scheme Version 2 Dated July 2002
- C. JAS-ANZ Procedure 10 Issue 9 dated 14 November 2003

##### Background

It would appear for a variety of reasons that vehicle inspections are taking longer than expected, causing delays in the issue of ISO 9001:2000 certificates and consequential uncertainty associated with surveillance periodicity and coverage and establishing the date of reassessment.

The issue is further compounded due to the fact that JAS-ANZ Procedure 24 and JAS-ANZ Procedure 10 are no longer aligned; Procedure 10 being updated in line with current IAF Guidance. In particular G.3.5.4 which requires the surveillance cycle to commence from the completion of the initial audit and that certification documents shall be dated from the date the decision is made.

Procedure 24 Clause J.3.6.1 requires surveillance to be conducted every six months, which was written without the benefit of knowing that IAF would change the guidance in this area and also on the understanding that the delays in the vehicle inspection would not be as long as are currently being witnessed.

It is accepted that production can not commence until the RAW receives Departmental approval and therefore to undertake a six monthly surveillance seems a nugatory exercise. As applicants for certification, RAWs are bound to advise their certification body of any intended changes to their system. The certification body is then required to assess these changes; the form of assessment being based on the risk.

This Advisory Note recognises that there are inherent delays in the RAW approval process and seeks to provide guidance as to how certification bodies should respond in these circumstances.

**Advice**

In situations where ISO 9001:2000 certificates can not be issued due to delays in receiving Departmental approval, the start date for the surveillance activity and the effective date on the certification document shall be the date the certificate is issued.

**Applicability**

This Advisory Note applies to the Registered Automotive Workshop Scheme. The Advisory Note will remain current until withdrawn.



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Director Accreditation Services  
1 December, 2004